

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Freeman-Kennedy School – Media Center
Tuesday • March 19, 2013 • 7:05 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Petersen, Thomas Doyle, and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

Public Comment

None.

ADMINISTRATIVE/REGULAR ITEMS

Donations

MOTION: Mr. Flaherty made a motion to accept the \$6,014.31 in donations. Mr. Doyle second. All in favor. **Motion Passed.**

SCHOOL COMMITTEE CHAIR REPORT

Grade 6 Promotion Fundraiser and Grade 6 Letter to Request Donations

MOTION: Mr. Flaherty made a motion to accept the Grade 6 request for a promotion fundraiser and approval of correspondence requesting donations for their end-of-year celebration. Mr. Doyle second. All in favor. **Motion Passed.**

Mr. Dooley mentioned that Mr. John LaFond has finished his evaluation/security audit of the schools. Mr. LaFond will meet in an executive session with the School Committee members within the next few months.

SUPERINTENDENT REPORT

Superintendent's End of Cycle Evaluation Report

Dr. Allardi explained the formal timeline and mid-cycle evaluations based on the template that is recommended by the Department of Education. Her evaluation cycle will be January to January, with a mid-cycle review in June.

MOTION: Mr. Peterson made a motion to accept the proposed superintendent's evaluation template. Mr. Doyle second. All in favor. **Motion Passed**

Update: Past Due Fees

Dr. Allardi reported that a majority of the band and bus fees have been collected, and we are continuing to work with outstanding balances for Kindergarten and Pre-school tuitions. She will have an update for the School Committee at the next meeting. It was mentioned, in the future, the Committee may want to look into giving a discount for those paying their fees at one time, as an incentive. Also, the Committee mentioned looking into on-line registration only for fees.

COMMITTEE REPORTS

Policy Subcommittee

Incidental Changes

KF

MOTION: Mr. Flaherty made a motion to accept Policy KF with the incidental changes. Mr. Doyle second. All in favor. **Motion Passed.**

3rd Reading

KDCC Distribution/Posting Promotional Materials on School Grounds

The School Committee reviewed the changes, only allowing school partners the ability to post signs on school grounds.

MOTION: Mr. Flaherty made a motion to accept Policy KDCC. Mr. Doyle second. All in favor. **Motion Passed.**

NEW BUSINESS

Norfolk Grange's Renewal for School Partnership

MOTION: Mr. Flaherty made a motion to accept the Norfolk Recreation's renewal application to remain a School Partner. Mr. Doyle second. All opposed. **Motion Denied.**

Norfolk Community League's Renewal for School Partnership

MOTION: Mr. Flaherty made a motion to accept the Norfolk Community League's renewal for School Partner. Mr. Doyle second. All in favor. **Motion Passed**

DECISION ITEMS

MOTION: Mr. Flaherty made a motion to accept the minutes from the February 12, 2013 meeting. Mr. Doyle second. All in favor. **Motion Passed.**

The next **School Committee Meeting** will be held on Tuesday, April 9, 2014 at 7:00pm in the Media Center at the Freeman-Kennedy School.

MOTION: Mr. Flaherty made a motion to adjourn this portion of the meeting at 7:20pm. Mr. Doyle second. All in favor. **Motion Passed.**

Exhibits

Donations

Grade 6 Promotion Fundraiser and Grade 6 Requests for Donations

End-Of-Cycle Summative Evaluation Report: Superintendent

Update: Past Due Fees

Policy KDCC – Distribution/Posting of Promotional Materials on School Grounds

Policy KF – Community Use of School Facilities and Resources

Norfolk Grange Renewal Application for School Partner

Norfolk Community League Renewal Application for School Partner

February 12, 2013 School Committee Meeting Minutes